

How to Enroll for Electronic Statement

Step 1: Once logged in to IPB Citibank. Click “My Profile” under “Services” tab. Select “Enroll/Edit Electronic statement” under “Electronic Statements and Advices”.

The screenshot shows the Citibank Online interface. At the top, there is a navigation bar with the Citibank logo and the text "Citibank International Personal Bank Singapore". Below this is a menu bar with options: "My Citi", "Payment & Transfers", "Investments", "Services" (highlighted with a red box), "Products", and "Rewards & Offers". A "Sign Off" button is located on the right side of the menu bar. Below the menu bar, there is a welcome message: "Welcome to Citibank Online! TEST - IPB EBIZ CITIGOLD | Last Login: 21-07-2016 | MY PROFILE | 10 Messages".

The main content area is titled "MY PROFILE". On the left side, there is a sidebar menu with the following items: "MY PROFILE", "ATM CARD SERVICES", "CITIALERTS", "ELECTRONIC STATEMENTS AND ADVICES" (expanded), "MY MESSAGE", and "MY MESSAGE". Under "ELECTRONIC STATEMENTS AND ADVICES", the option "Enroll/Edit Electronic statement" is highlighted with a red box. Other options in this menu include "View Electronic Statement", "View Electronic Advice", and "Order Paper Statement".

The main content area is titled "Enrollment, Endit or Cancellation" and is labeled "Step 1 of 3: Electronic Statement Enrollment". It contains the following sections:

- Please choose one or more of the following options:**
 - All Banking Statements
 - All Credit Card Statements
 - All eAdvices
- The email address(es) that you have registered:**
 - Primary Email Address** xxxxxxx@email.com
 - Alternate Email Address** N/A
- Please ensure that your details are correct. If you would like to update your email address, please go to MY PROFILE under the tab, Services.**
- Preferred E-Mail Address:**
 - Primary Email Address
 - Alternate Email Address
- Click on below box if you wish to receive your Electronic statement(s)/advice(s) as an email attachment**
 - Yes, I wish to receive my statements as an email with attachment
- Electronic Statement Password:**
 - ***** (Your password must satisfy these requirements: between 8 to 14 character, contain a minimum of 1 uppercase and 1 lowercase alphabet, 1 numeral and without any special characters.)
 - Re-Enter Your Electronic Statement ePassword**
 - *****
- I agree to [Terms and Conditions](#)

At the bottom right of the form, there are two buttons: "Cancel" and "NEXT".

Step 2: Pre-confirmation page will be displayed. Click “Confirm”.

Enrollment Enquiry, Update Or Cancellation

You are ready to enroll for E-Statements. Please confirm the following.

Step 2 of 3: Electronic Statement Enrollment

All Banking Statements

All Credit Card Statements

Preferred Delivery option Statement via Email and Citibank Online

Primary Email Address XXXXXX@email.com

Alternate Email Address N/A

Note: This data is per our records, If you need to change these details please goto My Profile and do the needful.

Preferred E-Mail Address: XXXXXX@email.com

Electronic Statement Password: *****

[▶ Back](#) [▶ Cancel](#) [CONFIRM](#)

Step 3: A confirmation page will be displayed

Enrollment Enquiry, Update Or Cancellation

Your enrollment details have been changed as follows:

Step 3 of 3: Electronic Statement Enrollment

All Banking Statements

All Credit Card Statements

Preferred Delivery option Statement via Email and Citibank Online

Primary Email Address XXXXXX@email.com

Alternate Email Address N/A

Note: This data is per our records, If you need to change these details please goto My Profile and do the needful.

Preferred E-Mail Address: XXXXXX@email.com

Electronic Statement Password: *****

[▶ View Record](#) [OK](#)